# CITY OF NEWPORT, RHODE ISLAND
# CERTIFICATE OF TRANSIENT GUEST FACILITY
# (RENTALS FOR 30 DAYS OR LESS)

**Address of Establishment:** _____ **d/b/a:** _____

**Zoning District:** _____ **Is the property a house? Yes** _____ **No**_____ **Type:** _____
**(Single family, two family, etc.)**

**Hotel:** _____**Apartment:** _____ **Condo:** _____ **Other:** _____

**Number of Rooms**: _____ **Maximum Number of Guests:** _____

**Do you reside at the property during the rental period? Yes** _____**No**_____

**Do you use a hosting platform for rentals (Airbnb, vrbo, etc.?) Yes**_____ **No**_____ **(If yes, please specify below)**

**Are you a "room reseller" (Expedia, Travelocity, etc.)? Yes**_____ **No** _____

**Owner Name:**_____

**Owner Address:**_____

**Owner Telephone Number(s): (**_____**)** _____ **Email address:**_____

**Operator/Manager Name:** _____

**Operator/Manager Address:** _____

**Operator/Manager Telephone Number(s):** (_____)_____

**I hereby certify the following taxes will be collected and remitted**:

**R.I. Sales Tax: 7%** _____ **due on the room sales for each room collected by the establishment and forwarded to the RHODE ISLAND DIVISION OF TAXATION.**

**Rooms Tax: 6%** _____ **(Rental of rooms for less than 30 days) REMITTED TO NEWPORT TAX COLLECTOR**

**Local Tax: 1%** _____ **(Resident dwelling rented in its entirety; house, apartment, condo, cottage etc.) REMITTED TO THE NEWPORT TAX COLLECTOR**

**ALL TAXES AND UTILITY CHARGES MUST BE PAID UP TO DATE BEFORE ISSUANCE OF CERTIFICATE. THE PAYMENT OF ROOM TAXES MUST BE KEPT CURRENT ON A MONTHLY BASIS TO MAINTAIN VALID REGISTRATION.**

**EFFECTIVE JUNE 1, 2021 TO MAY 31, 2022**

**POST IN PLAIN VIEW IN THE LOBBY OF ENTRANCE AREA**

**I hereby certify that the above information is correct and I understand that any false statements made herein are subject to penalties under law as required by Section 44-18-18 of the R.I. General Laws:**

| _____ | _____ | _____ |
|---|---|---|
| **Authorized Signature** | **Title** | **Date** |

**$15.00 Filing fee:** _____ **$100.00 Registration fee:** _____

_____
**CITY CLERK**

***THE FILING OF THE APPLICATION DOES NOT AUTHORIZE THE OPERATION OF THE GUEST FACILITY. ALL APPROVALS AND CERTIFICATE OF REGISTRATION MUST BE RECEIVED PRIOR TO THE OPERATION OF THE GUEST FACILITY.***

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***OFFICE USE ONLY: RENTAL CODE_____ B_____ Z_____ F_____***