City of Newport, Rhode Island

RENTAL DWELLING REGISTRATION

For Non-Owner-Occupied Residential Dwellings

Rental Duration of Nine (9) Months or Less but not less than 30 days

January 1, 2027 through December 31, 2027

TO BE POSTED INSIDE PRIMARY ACCESS DOOR OF DWELLING WITH ACTIVE LEASE

This registration is for a one-year period and shall be renewed annually in January. Failure to do so may result in a fine of up to $1,000 per day for each day the rental dwelling is not registered.

PLEASE PRINT OR TYPE CLEARLY

Address of Rental Property: _____

No. of Rental Units: _____ Plat No. _____ Lot No. _____

Unit #1 (Check each month rented):

Jan ___Feb ___ Mar___ Apr ___ May ___ June ___ July ___ August ___ September ___October ___November___ December___

Unit #2 (Check each month rented):

Jan ___Feb ___ Mar___ Apr ___ May ___ June ___ July ___ August ___ September ___October ___November___ December___

Unit #3 (Check each month rented):-

Jan ___Feb ___ Mar___ Apr ___ May ___ June ___ July ___ August ___ September ___October ___November___ December___

*(Attach additional sheet if needed)

Property Owner: _____ Email: _____

Address: _____

Telephone Number(s) DAY: _____ NIGHT: _____

PROPERTY MANAGER OR RENTAL AGENT (Required if Owner is not a resident of Rhode Island, per Section 34-18-22.3 of the Rhode Island General Laws):

Agent Name: _____ Name of Agency: _____

Address: _____

Telephone Number(s) DAY: _____ NIGHT: _____

I HEREBY CERTIFY that the above information is true and correct. I understand that any false statements made herein are subject to penalties under law. I further understand that, in accordance with Section 15.16.090 of the Codified Ordinances of the City of Newport, **THE LEASE (WITH NAMES OF ALL ACTIVE TENANTS) AND THIS REGISTRATION FORM ARE TO BE POSTED INSIDE THE PRIMARY ACCESS DOOR OF THE DWELLING UNIT** for inspection by police, zoning, building or minimum housing officials of the City of Newport. The Notice contains ordinances of the City of Newport with regard to Noise, Leashing of Dogs, Trash Disposal, Sticker Parking, Dwelling Occupancy Limits, Snow Removal and any other pertinent ordinance or law that the City Council may deem appropriate from time to time.

_____ _____ _____

Authorized Signature Title Date

Registration Fee: $75.00 Per Rental Dwelling Unit PLUS Inspection Fee: $100.00 Per Rental Dwelling Unit

A COPY OF THE LEASE MUST ALSO BE FILED AT THE TIME OF REGISTRATION

Fee Paid: $_____ _____ (Seal)

City Clerk

NOTICE TO PROPERTY OWNERS AND RENTAL AGENTS
CITY OF NEWPORT HOUSING INSPECTIONS PROGRAM

The City of Newport began a proactive housing inspection program during the spring and summer of 2004. The Rental Registration requirement (Chapter 15.16 of the Codified Ordinances of the City of Newport) requires that all dwelling units leased for periods of nine (9) months or less but for more than 30 days, to be registered with the City Clerk's Office. The City will use the provisions of Chapter 15.12 (City of Newport Housing Code) to complete inspections for housing compliance. The Building Official, or his authorized representative, will be completing such inspections to ensure that minimum housing code compliance is met within these dwelling units.

Advance notice and scheduling will be provided to each property owner/agent to allow ample opportunity for access to each dwelling unit.