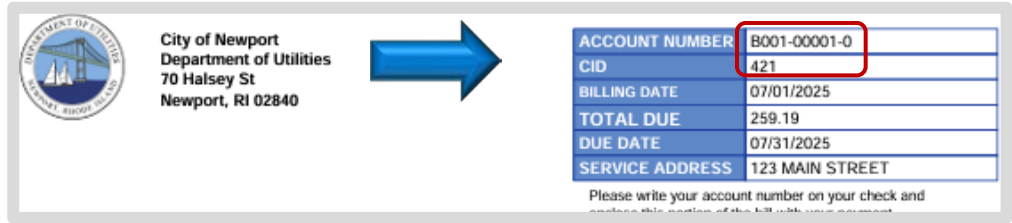




How to Access Your Customer Portal

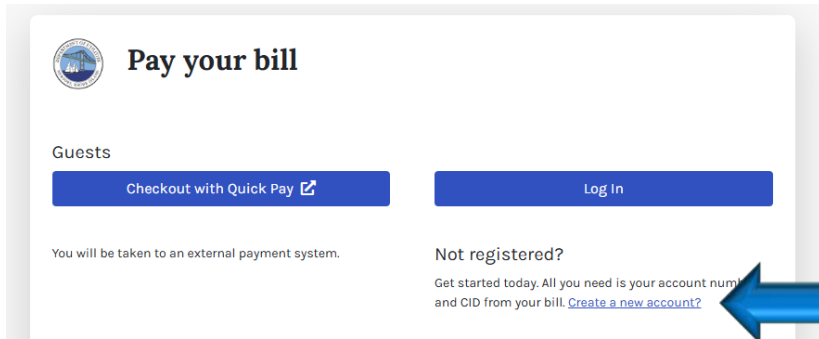
1. Locate your Account Number (which will now have an additional dash and number at the end) and new Customer ID (CID), listed in the top right-hand corner of your utility bill.



2. Go to the [website](https://newportri.authoritypay.com).



3. Click **Create a new account**



Not registered?
Get started today. All you need is your account number and CID from your bill. [Create a new account?](#)

4. Enter your information and create a password.

- ✓ Include all dashes in your Account Number
- ✓ Your password must be a minimum of 6 characters.

When finished, click **Create Account**.



Create an Account

First Name Last Name

Account Number CID

Email Address

Confirm Email Address

Password Confirm Password

Create Account

[Forgot Password?](#)
Already have an account? [Login](#)

Click **Create Account**.

5. Check your email, Muni-Link will send you a verification link. Click **the verification link**, this will bring you to the log in screen.

6. Enter your Email and Password and click **Login**.

Existing Customers

Email Address

Your email →

Password

Your password →

[Forgot Password?](#)

[Not Registered?](#)

Login

Click Login

Welcome to your Utility Customer Portal!